

The Florentine

NICOLA VALLEY SENIORS RESIDENCE
is currently recruiting for the position of
EXECUTIVE CHEF

Reporting to the Executive Director, the **Executive Chef** is responsible for the management and supervision of the Food Services Department.

The Nicola Valley Seniors Residence (The Florentine) is a high-end assisted living/complex care facility that has 70 units on four floors.

The key expectation of the Executive Chef is to establish, coordinate and provide an efficient mealtime program, which is well received and enjoyed by our residents.

Responsibilities include, but are not limited to the following:

- Supervision, training and direction of all kitchen staff;
- Hands on meal prep and menu planning, including the preparation of therapeutic diets;
- Purchasing and coordinating inventory related to all meals, beverages, snacks and special events as needed;
- Implement and maintain departmental budgetary needs, reporting to the Executive Director;
- Ensure a clean and safe work environment is maintained meeting Health Inspection standards; and
- Related duties as assigned by the Executive Director, which include:
 1. performance management & evaluations of all kitchen staff;
 2. daily shift scheduling and time card authorization;
 3. develop, implement, enforce and evaluate Food Service Dept. Policy and Procedures; and
 4. Interviewing potential candidates.

Qualifications:

- Red Seal certification or equivalent education and experience;
- Management and Interpersonal skills;
- Working knowledge of Canada Food Guide;
- Food Safe Certificate;
- Criminal Record free;
- First Aid preferred; and
- Valid drivers license and clear drivers abstract

This is a salaried position.

Our key expectations for this position are to provide assistance in a variety of areas that is warm, safe and healthy, thereby promoting a home-like environment for the residents and able to work in BC.

If this is you and you are interested in working in one of the fastest growing communities in the Interior of BC, please contact:

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