

**EMCON SERVICES INC.  
JOB POSTING**

**ROAD SUPERINTENDENT  
City of West Kelowna**

*EMCON SERVICES INC., a progressive Road & Bridge Maintenance Contractor in BC and Ontario is currently accepting applications for the position of Road Superintendent, to provide leadership and direction to a municipal maintenance crew in the City of West Kelowna.*

**NATURE & SCOPE OF POSITION:** *This position, excluded from Union membership and under the direction of the Contract Manager, is responsible for coordinating and implementing work programs in a safe, productive and cost-effective manner and requires positive interaction and productive working relationships with other supervisory staff, office and technical staff, City of West Kelowna personnel, emergency personnel and the travelling public.*

*The Road Superintendent is the direct Supervisor for positions such as Equipment Operators and Road Foremen involved in maintenance contract work as well as other contracted work within the Area, and is also responsible for co-ordination and direction of the workforce in the performance of their duties. The successful candidate must have a thorough understanding of maintenance specifications, quality assurance programs, and workplace safety. The successful candidate must also have the ability to be available for callouts within the City of West Kelowna maintenance area and to provide effective leadership and the ability to ensure that all work is carried out in a safe and cost-effective manner to meet or exceed these specifications.*

*This position requires a competent, highly motivated individual with strong leadership qualities, above average communication skills, and an in-depth knowledge of the road and bridge maintenance industry.*

**QUALIFICATIONS & EXPECTATIONS:**

- *Preferably Grade 12 education and some formal training in Supervision and/or Management.*
- *Extensive knowledge of Road and Bridge Maintenance Industry, and experience in managing work programs and resource allocation.*
- *Familiar with specifications and contractor obligations as defined in the Maintenance Contracts and several years proven experience the industry, in a supervisory capacity.*
- *Knowledge of maintenance related equipment and the ability to instruct junior employees on proper operating procedures and equipment maintenance.*
- *Extensive knowledge of WCB safety regulations and procedures; as well as the ability to apply and enforce these safety regulations. Knowledge of Health & Safety Programs and their application at the worksite.*
- *Valid BC Driver's License (Class 3 with air, preferable) and a positive driver safety record.*

**DWK Supt Posting**

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- *Must be an energetic, self-motivated individual with strong communication and personnel management skills and the ability to function effectively without direct supervision. Also must have the ability to remain calm during an emergency situation, to assess the situation and the requirements, and to organize a safe and efficient response. Requires patience and flexibility in dealing with matters of a constantly changing nature (adaptability).*
- *Must be capable of planning and scheduling maintenance work, organizing and supervising multiple work crews through subordinates and, in general, directing the efficient operation of all workers and equipment within the Area.*
- *Ability to exercise tact and good judgement in relations with Government or Municipal officials, the RCMP, emergency response personnel, co-workers and employees, and to create and maintain a positive work environment in order to utilize resources for maximum efficiency.*
- *Knowledge and experience in planning, scheduling, progress reporting, cost estimating and cost control.*
- *Must be prepared to work irregular hours at times and to work outdoors in all weather conditions.*

***Emcon Services has a mandatory drug pre-screening policy***

***Qualified applicants are invited to submit resumes, along with your Driver's Abstract to:***

***Emcon Services Inc.  
105 – 1121 McFarlane Way  
Merritt, BC V1K 1B9***

***Fax: 250-378-4106***

***E-mail: [hr@emconservices.ca](mailto:hr@emconservices.ca)***