



Inventory Manager Merritt, BC

Located in the heart of the Nicola Valley, Merritt has a moderate climate with long hours of sunshine and a central location to larger city shopping centers, wineries, and outdoor recreation in the Thompson Okanagan region.

Emcon Services Inc. currently has an opportunity for an enthusiastic individual to join our team as Inventory Manager, supporting our nation wide operations and based out of the Corporate office in Merritt, BC. Emcon Services Inc. is proudly a Canadian based company with over 30 years of success as an interprovincial Road and Bridge Maintenance Contractor providing services throughout British Columbia, Alberta and Ontario. Our team has been recognized for providing outstanding service being a multiple recipient of the BC Highway's Contractor of the Year Award for Excellence as well as a past recipient of the BC Award for Community Service.

Reporting to the VP of Finance, the Inventory Manger will work with employees at multiple organizational levels to control, review, and analyze inventory and be responsible for the ongoing development, documentation and implementation of inventory control procedures and records for the company.

Additionally, the Inventory Manager will also be responsible for overseeing other aspects of inventory management including; accuracy of transfers, adjustments to physical inventory, coordinating seasonal inventory counts, proposing strategies to reduce costs and improve procedures of supply chain logistics, RFQ for bulk purchasing, maintain the supply chain management process across the company and develop processes and tools to improve inventory controls, accuracy and accountability, as well as manage and coordinate Min-Max inventory control.

In applying for this challenging position, you should bring these qualifications;

- Successfully completed a minimum Grade 12 education
- Supervisory and/or Management Skills Training.
- Excellent communication skills and the ability to work independently
- Advanced knowledge of Excel and MS Office Suites.
- Above average analytical and organizational skills needs for the completion of reports and documentation
- Valid BC Driver's License (Class 5) and a positive driving record.

Preference will be given to candidates who:

- Can demonstrate experience with internal inventory audits & systems.
- Has strong problem-solving skills and the ability to contribute to data analysis and reconciliations at the company level.
- Has the ability to manage multiple tasks simultaneously, set priorities and meet tight deadlines.

The Inventory Manager is a non-union, salaried management position. Compensation and benefits will be based on the experience of the successful candidate.

Emcon Services has the following conditions of employment: satisfactory drug pre-screening and Driver's Abstract. Qualified applicants are encouraged to forward their resume and covering letter to: cfrancis@emconservices.ca

Emcon Services Inc. is an equal opportunity employer. We thank all candidates for their interest, however, only those selected for interview will be contacted.